

HARBOUR MANAGEMENT BOARD

Members of the Harbour Management Board are invited to attend this meeting at Commercial Road, Weymouth, Dorset to consider the items listed on the following page.

Stuart Caundle
Head of Paid Service

Date: Wednesday, 20 March 2019
Time: 2.00 pm
Venue: Council Chamber - Weymouth & Portland
Borough Council

Councillors of the Committee:

Cllrs J Farquharson (Chair), K Wheller (Vice-Chair), I Bruce, C Huckle and C James

Co-opted members of the Committee

K Brain, J Clarke, S Pitman and M Walkden

USEFUL INFORMATION

For more information about this agenda please telephone Elaine Tibble 01305 838223 email This agenda and reports are also available on the Council's website at www.dorsetforyou.com/committees/ Weymouth and Portland Borough Council.



Mod.gov public app now available – Download the free public app now for your iPad, Android and Windows 8.1/10 tablet from your app store. Search for Mod.gov to access agendas/ minutes and select Dorset Councils Partnership.

Members of the public are welcome to attend this meeting with the exception of any items listed in the exempt part of this agenda. **Please note** that if you attend a committee meeting and make oral representations to the committee your name, together with a summary of your comments will be recorded in the minutes of the meeting. The minutes, which are the formal record of the meeting, will be available to view in electronic and paper format, as a matter of public record, for a minimum of 6 years following the date of the meeting.



Disabled access is available for all of the council's committee rooms. Hearing loop facilities are available. Please speak to a Democratic Services Officer for assistance in using this facility.

Recording, photographing and using social media at meetings

The council is committed to being open and transparent in the way it carries out its business whenever possible. Anyone can film, audio-record, take photographs, and use social media such as tweeting and blogging to report the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Democratic Services Team.

A G E N D A

Page No.

1 APOLOGIES

To receive apologies for absence.

2 CODE OF CONDUCT

Members are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding disclosable pecuniary and other interests.

Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary or the disclosable interest.

Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done within 28 days).

Disclose the interest at the meeting (in accordance with the Council's Code of Conduct) and in the absence of dispensation to speak and/or vote, withdraw from any consideration of the item where appropriate. If the interest is non-pecuniary you may be able to stay in the room, take part and vote.

For further advice please contact Rob Firth, Monitoring Officer, in advance of the meeting.

3 URGENT BUSINESS

To consider any items of business which the Chair has had prior notification and considers to be urgent pursuant to section 100B (4) (b) of the Local Government Act 1972. The reason for the urgency shall be specified in the minutes.

4 PUBLIC PARTICIPATION

30 minutes will be set aside to allow members of the public to ask questions relating to the work of the Council. 3 minutes will be allowed per speaker. The order of speakers is at the discretion of the Chair and is normally taken in the order of agenda items, questions must relate to a report which is on the agenda for consideration. Notice is not required if you wish to speak at the meeting but if you require an

answer to a question it is advisable to submit this in advance by contacting a member of the Democratic Services team or alternatively, by emailing etibble@dorset.gov.uk.

5	MINUTES	5 - 12
	To approve the minutes of the meetings of 5 December 2018 (already circulated)	
	To receive the minutes of the Harbour Consultative Group meeting of 19 February 2019	
6	HARBOUR MASTER UPDATE/PMSC ISSUES	13 - 28
	To consider the ongoing activity of the Harbour Office and any Port Marine Safety Code issues	
7	BUDGET MONITORING	29 - 40
	To provide an update of the latest financial forecast for the current year.	
8	WEYMOUTH HARBOUR FINANCIAL CONSIDERATIONS	41 - 44
	This report captures the key points of a review of financial management of Weymouth Harbour post recent Harbour Revision Order work.	
9	PORT MARINE SAFETY CODE (PMSC)	45 - 50
	This report outlines the 12 monthly review of Weymouth Harbour including the current status of compliance with the principles of the Port Marine Safety Code (PMSC) and advises members of the Full Council as Duty Holders of any relevant information during the period. This report covers the period of February 2018 to February 2019.	
10	POINTS/QUESTIONS FROM BOARD MEMBERS	
	To discuss any concerns or issues raised by Board Members.	
11	WORKPLAN	51 - 54
	To receive the HMB workplan	
12	CHAIR'S CLOSING REMARKS	55 - 56

13 EXEMPT BUSINESS

To move the exclusion of the press and the public for the following item in view of the likely disclosure of exempt information within the meaning of paragraph X of schedule 12A to the Local Government Act 1972 (as amended)

There are no exempt items

Public Document Pack

WEYMOUTH & PORTLAND BOROUGH COUNCIL HARBOUR CONSULTATIVE GROUP

MINUTES OF MEETING HELD ON TUESDAY 19 FEBRUARY 2019

Present: A Clarke, K Claydon, T Day, A Higgins, Cllr C Page-Nash, J Pullin, T Studley and M Wright (RNLI Substitute)

Apologies: PCSO D Brown, D Caddy, Cllr P Kimber, A Sargent

Also present: Cllr I Bruce

Officers present (for all or part of the meeting):

Keith Howorth (Weymouth Harbour Master), Nick Thornley (Head of Economy, Leisure and Tourism)

52. SUBSTITUTE MEMBERS

A Sargent sent apologies and M Wright attended as his substitute.

53. DECLARATIONS OF INTEREST

There were no declarations of interest.

54. MINUTES AND MATTERS ARISING

The minutes of the last meeting held on 14 November 2018 were approved and members received the minutes of the Harbour Management Board meetings held on 5 December 2018.

55. HARBOUR UPDATE

Peninsular Development

The funding proposal for Stage 1 of the Peninsula development was considered and approved by Dorset Council Shadow Executive on 12th November 2018.

The concept design was considered for outline planning permission as application WP/18/00403/OUT on 28th November 2018. Permission was granted but with a number of conditions, which are being reviewed by the Project Team.

A bid to the Coastal Communities Fund for a significant value of funding for some of the work on the Peninsula was accepted at the 1st stage. Further information has now been provided for the second and final stage, the results of which should be announced by April 2019.

The next steps of the development are to complete preparations for demolishing some of the buildings, a full design for Stage 1 and planning permission for Stage 1.

Harbour Revision Order (HRO)

Authority was given by the Statutory Harbour Authority (Full Council) on 22nd February 2018 to prepare and submit a Harbour Revision Order to the MMO in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

The HRO has been submitted to the MMO who are reviewing it and drafting the decision notice. However, the MMO have received word from the DfT that because of Brexit they will not be laying any HROs before parliament before mid-April at the earliest. This means that the HRO could not come into force until at least the end of May (6 weeks after it is laid). This is beyond the MMO's control.

If and when the HRO is approved, work will commence on defining the Directions.

There are also some other follow-on actions from the HRO work, which are being considered and will be reported at the next Harbour Management Board, including:

- The financial impact of the legal status of the harbour in previous years.
- The financial impact of the post-HRO era.

Local Government Review

The ownership of the harbour will transfer to the Unitary, Dorset Council, as a part of the Local Government Review with effect from 1st April 2019. The future governance of the harbour is still being discussed including the status of this Group. Updates will be provided when available. The aim of the new Council is to be 'safe and legal' on the 1st April 2019, there will then be considerable work to merge the various Councils and officers in to one organisation. This will include some changes to the officer structure and elections of new Councillors in May 2019.

From a harbour perspective, the procedures and regulations that have been issued by Weymouth and Portland Borough Council will remain effective from 1st April 2019 until routinely replaced by those from Dorset Council.

A revised Operations Plan and new Business Plan will be proposed in the first months of the new management to reflect the changes in governance.

A venue for any future meetings may need to be identified.

FLAG

FLAG Board meetings continue to be attended by Cllr C Huckle, the Harbour Master and Mr R Summerhayes, the fishermen's representative.

Bids from across the region and community are regularly considered by the Board. The closing date for projects under the current scheme is 31st March 2019. It is intended that the Flag Board will remain and continue to meet to monitor projects that have been approved. The Board is considered a success for bringing together various sectors of the industry.

A successor Fisheries Fund scheme has been announced with further details available in the summer.

Harbour Walls

Walls C (Nelson's Wharf) & D (Ferry Steps)

A contractor has been selected from the tender process to implement the repair solution to Wall D (Ferry Steps). The contractor will start on site from 1st September with the heavy work starting from the 1st October. It is hoped that the piling and major construction work will be finished by Christmas with the detailed finishing jobs being done in the New Year.

Ferry Steps operators are advised that the area will be available until 22nd September and then, after that, only subject to the works programme allowing. Those concerned will be kept informed as the plan evolves.

Walls Condition Survey

A full condition survey, including underwater, of all the harbour walls has been conducted in recent weeks. This is 5 years after the last survey so that comparisons can be made to evaluate any deterioration. The full report has not yet been received.

Business Plan

The programme to return some investment in to the infrastructure continues:

- Ground soil samples have been taken along the route of the proposed sewage pipe for connection of Westwey Road toilets to the mains. Based on the results, it is hoped to continue with the works.
- The e-system for managing visiting vessels is expected to be introduced in March.
- It is hoped to provide WiFi coverage in most areas of the harbour soon. The project is hopefully being grant supported by DCC as part of a wider project to provide WiFi to the general public.
- Some refurbishment of the pontoons in the Outer Harbour is taking place.
- Lighting for the Commercial Road pontoons is being considered.

Maritime and Local Events

A list of events for this year is available on the harbour website. The following are some of the harbour related ones for which support is encouraged:

17 March	Weymouth Half Marathon
22 March	Weymouth RNLI 150 th Party - Pavilion
20 – 21 April	Quayside Music
4 – 5 May	Quayside Music
25 – 26 May	Fayre in the Square
25 – 26 May	Quayside Music
31 May – 2 June	Folk Festival
Weds June, July, August	Bustinskin Aquathon Series
7 – 9 June	Weymouth Harbour Stand, Poole Boat Show
23 June	Veterans and RNLI Parade
29 June	ASA Open Water Swim
6 – 7 July	OMRA Model Powerboat Racing
13 – 14 July	Seafood Festival
13 – 14 July	Weymouth Dinghy Regatta
20 July	Weymouth Bay Swim
21 July	Quayside Music
28 July	RNLI 150 th Boat Parade
28 July – 3 August	Lifeboat Week
24 – 25 August	Quayside Music
1 September	Weymouth Classic Triathlon
8 – 9 September	Weymouth Yacht Regatta
9 – 12 September	European Boat and Line Class Fishing Championship
21 September	Squib South Coast Championships (WSC)
22 September	Ironman 70.3
7 – 11 October	Weymouth International Boat Angling Challenge
5 November	Guy Fawkes Celebration
25 December	Christmas Day Harbour Swim

Weymouth Sailing Club and Rowing Club

The new Weymouth Sailing Club lease has been signed.

Weymouth Sailing Club intend to complete their Cove Project to install pontoons starting on 18th March.

The new Weymouth Sailing Club lease permits some extra moorings on the outside of the current mooring in the vicinity of the Rowing Club. Notice to Mariners 03/19 refers.

A draft Rowing Club lease for renewal has been shared with the Club and is being discussed.

Dorset Marine Police

Poole Harbour Watch organised a meeting with the Dorset Police Crime Commissioner (Martyn Underhill) and the Dorset Chief Constable (James Vaughan) regarding concerns about the Marine Police. About 200 attended. The guests gave a good, open and honest presentation, mainly from the Chief of Police, about the challenges the police face and where they had not delivered the service that the public expect. They explained

the complexity of modern crimes. Their piece about Marine Police was encouraging with more resources being allocated from 18th February. The audience came away thinking that the police are taking the maritime world seriously but the services will still be limited.

The Chief Constable stressed the importance of boat owners taking their own sensible security precautions including removing expensive items, locking items away, data-tag marking etc. He also emphasised that any incidents or suspicious activity should be reported to both the Police and local agencies including Harbour Offices. Without the reports the police cannot tackle crime.

North Quay Facilities

After a constant battle with vagrants entering the North Quay facilities, a new fob-activated lock will be fitted to the Unisex facility. The lock will operate on both Westwey Road and North Quay pontoons fobs. For commercial operators, a separate fob will be issued.

Weymouth Water Safety Group

Hannah Wiggins-Bett, the Community Drowning Prevention Coordinator of the Royal Lifesaving Society led the second meeting of the Weymouth Water Safety Group in January. Further ideas were discussed about how various water safety messages can be delivered, particularly to visitors.

Weymouth Magnetic Open Sea Range Marine Licence

The first operation of the Magnetic Open Sea Range from a portakabin located in the Commercial Area was successfully completed in January.

Weymouth Harbour Charges

The new Scale of Charges for Weymouth Harbour with effect from 1st April 2019 are available on the Harbour website. The changes were made after consideration of the Fisher Report, customer feedback and other factors.

Weymouth Harbour Renewals and Conditions of Berthing

The renewals process for Weymouth Harbour berth-holders commenced on 7th February 2019. All berth-holders are requested to complete the process fully and in a timely manner.

A revised version of the Conditions of Berthing has also been issued as part of the renewal process.

Points from last meeting

From previous meetings, there was an outstanding action for the Harbour Master to find the regulations on the marking of fishing gear and discuss the issue with Southern IFCA. This has now been overtaken by the RYA who are part of a multi-agency project, the Lobster Pots and Small Craft Safety

Working Group, to try to tackle the marking of fishing gear to keep it safe for all mariners. Any outcomes will be reported to the Group. Further information can be found at the following link:

https://www.rya.org.uk/newsevents/news/Pages/new-fishing-gear-working-group.aspx?utm_campaign=In+Brief+February+2019+-+Member&utm_source=emailCampaign&utm_content=&utm_medium=email

PMSC Items

No known issues to report or discuss.

Visiting Vessels and Inner Moorings Statistics from 1 Apr 18 to 31 Jan 19

Visiting Yacht Nights:

Visiting Yachts To End January 2019	
No Visitor Nights	4943
% variance compared to 2017/18	Down 2.8%
% variance on 3 year average	Down 1.7%
No short stay (2017: 111)	251
No FOC given on loyalty discount scheme (2017: 478)	384

Inner Harbour Moorings:

- % Berth Occupancy - Inner Harbour Marinas – 244 of 411 at end of period
- % Berth Occupancy – Chain and Sinker Moorings – 29 of 29 at end of period
- % Berth Occupancy – Commercial Berths - 87 of 105 at end of period.

56. PMSC ISSUES

There were no further PMSC issues.

57. ITEMS FROM MEMBERS

58. ANY OTHER BUSINESS

There was a wide discussion triggered by the Marine Police update. Group Members were concerned about the safety and security of their vessels. There was support for further CCTV coverage and better lighting in different areas of the harbour. The importance of reporting crime was stressed and agreed with Group Members.

Malcolm Wright informed the Group that RNLI crews are increasingly dealing with incidents that could possibly fall under the remit of the Police.

The security of boats during events around the harbour, particularly the Quayside Festival, was raised as a concern. It was agreed that some positive steps had been taken in 2018 and it is hoped that these can be continued in 2019.

There was a short discussion about fishing quotas and the impact on the local trade.

59. DATES FOR FUTURE MEETINGS

The dates for future meeting will be made available at the earliest opportunity.

Duration of meeting: Times Not Specified

Chairman

This page is intentionally left blank

Harbour Management Board 20 March 2019

Harbour Master's Update, Standing Items and PMSC Issues

The reports for this meeting have been written to act as a handover from Weymouth & Portland Borough Council as the Duty Holder to Dorset Council.

Peninsula Development (Standing Item)

The funding proposal for Stage 1 of the Peninsula development was considered and approved by Dorset Council Shadow Executive on 12th November 2018.

The concept design was considered for outline planning permission as application WP/18/00403/OUT on 28th November 2018. Permission was granted but with a number of conditions, which are being reviewed by the Project Team.

A bid to the Coastal Communities Fund for a significant value of funding for some of the work on the Peninsula including harbour elements was accepted at the 1st stage. Further information has now been provided for the second and final stage, the results of which should be announced by April 2019.

The next steps of the development are to complete preparations for demolishing some of the buildings, a full design for Stage 1 and planning permission for Stage 1.

A verbal update on the latest Peninsula development progress will be given at the Board meeting.

Harbour Revision Order

Authority was given by the Statutory Harbour Authority (Full Council) on 22nd February 2018 to prepare and submit a Harbour Revision Order to the MMO in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

The HRO has been submitted to the MMO who are reviewing it and drafting the decision notice. However, the MMO have received word from the DfT that because of Brexit they will not be laying any HROs before parliament before mid-April at the earliest. This means that the HRO could not come into force until at least the end of May (6 weeks after it is laid). This is beyond the MMO's control.

If and when the HRO is approved, work will commence on defining the Directions.

There are also some other follow-on actions from the HRO work, which are being reported separately at this meeting, including:

- The financial impact of the legal status of the harbour in previous years.
- The financial impact of the post-HRO era.

Fisher Port Future Project (Standing Item)

The Fisher Report can be found on the harbour website at the following link:

<http://www.weymouth-harbour.co.uk/downloads/>

The report contains recommendations made by the consultants. Each of these will be considered in their own right to determine the financial viability and the applicability to Weymouth Harbour. The recommendations will then be implemented if appropriate, ensuring any necessary consultation takes place. The Fisher Project work and the Peninsular development are closely linked so will evolve alongside each other in many areas.

There is a detailed update attached to allow a record of progress to be handed over to the new harbour ownership.

Harbour Walls Update (Standing Item)

Wall D (Ferry Steps)

From the tender process, Knights Brown Construction Ltd has been appointed as the contractor to implement the strengthening works to Wall D (Ferry Steps). Site work on the main contract will start on 30th September. Bulky materials, for example sheet steel piles, may be stored on site before that. It is hoped that the piling work and demolition of the ferry steps kiosk building will be finished by Christmas with surfacing and reinstatement of quayside services and safety equipment being done early in the New Year.

Planning permission with straightforward conditions was granted in December. Applications have been made for a Marine Management Organisation Marine Licence and an Environment Agency Environmental Permit. So far no major issues have been raised, but Natural England have asked for a “net environmental gain” approach to be taken to work in the harbour and possible options are being considered.

Site compound, highways, footpaths and parking arrangements have been agreed in principle with the county council and a specialist traffic management contractor will be appointed to carry out risk assessments, apply for traffic and footpath orders and implement the temporary arrangements. Electricity and gas supply companies and contractors have been approached to organise isolation or diversion of underground pipes and cables in the working areas before the start of construction.

The Wall D pontoons will be removed for the duration of the work and modified or replaced as necessary. Ferry Steps operators have been advised that the area will be available until 22nd September and then, after that, only subject to the works programme allowing. They will be kept informed as the plan evolves.

A second meeting on Wall D was held with hoteliers (Devonshire and Poultney Buildings) and the Pavilion Theatre on 21st November to discuss the detailed arrangements and a further meeting will be held, when the detailed construction programme has been developed.

Harbour users are kept informed by the Harbour Master.

Walls Condition Survey

A full condition survey, including underwater, of all the harbour walls has been conducted in recent weeks. This is 7 years after the last survey so that comparisons can be made to evaluate any deterioration. The full report is programmed for delivery by 1st April 2019.

Pleasure Pier

Works commenced on the ancillary preparation for the proposed demolition of the Pleasure Pier building on the 18th February 2019 and these are expected to last until mid-March. There are two parts to these works, unlicensed/licensed asbestos removal and electrical facilitating works. Once completed, the demolition of the building can start and this is planned to commence on 14th March. The Pleasure Pier is closed to the public throughout. The Estates Department are also currently looking at options for the siting of a new café style building at this location.

Ferry Terminal and Departures Buildings

Work is underway to prepare for the demolition of the former Ferry Terminal and Departures Buildings. The buildings will be clear of occupants by the end of March which will then allow preparations to be continued. The Ferry Terminal building will be fenced off to allow the necessary works to be undertaken.

Engineering Update

See the end of this update.

North Quay Council Offices Project

There are concerns that some of the developments being considered for the former North Quay Council Offices site may impact further on the sale of berths on the North Quay pontoons. Parking and the ability to unload cars close to the gates are key to the success of the pontoons. It is hoped that some public parking will be considered on the site and also that the road alongside the quay wall remains suitable for access to the pontoon gate and with a loading bay adjacent.

Weymouth Harbour Business Plan 2014 – 2019. Recommendations Implementation Summary Update and In-Year Procurement Plan (Standing Item)

The Business Plan will be re-written once the future ownership and governance of the harbour has been decided as a consequence of the Local Government Review.

Recent Harbour Works

The programme to return some investment in to the infrastructure continues:

- Ground soil samples have been taken along the route of the proposed sewage pipe for connection of Westwey Road toilets to the mains. Based on the results, it is hoped to continue with the works.
- The e-system for managing visiting vessels is being introduced and will be effective from 1st April.

- It is hoped to provide WiFi coverage in most areas of the harbour soon. The project is being grant supported by DCC as part of a wider project to provide WiFi to the general public.
- Some refurbishment of the pontoons in the Outer Harbour is taking place.
- Lighting for the Commercial Road pontoons is being considered.

Local Government Review

The ownership of the harbour will transfer to the Unitary, Dorset Council, as a part of the Local Government Review with effect from 1st April 2019. The future governance of the harbour is still being discussed including the status of the Harbour Management Board and Harbour Consultative Group. Updates will be provided when available. The aim of the new Council is to be 'safe and legal' on the 1st April 2019, there will then be considerable work to merge the various Councils and officers in to one organisation. This will include some changes to the officer structure and elections of new Councillors in May 2019.

From a harbour perspective, the procedures and regulations that have been issued by Weymouth and Portland Borough Council will remain effective from 1st April 2019 until routinely replaced by those from Dorset Council. An interim Duty Holder arrangement will be put in place to cover the period from 1st April until after the elections in May and nominations of Members to the Harbour Board.

A revised Operations Plan and new Business Plan will be drafted and proposed in the first months of the new management to reflect the changes in governance.

Support is requested to ensure that the Harbour Consultative Group is recognised as a Council Committee. The Group is a necessary part of ensuring the Council's compliance with the Port Marine Safety Code and has Member representation on it.

A venue for any future meetings, particularly the Harbour Consultative Group, may need to be identified.

Independent Members

Three of the four Independent Members have expressed their interest to continue on the Harbour Management Board after the transition to Dorset Council. The final member will give a decision by or at the HMB Meeting. The continuation of Members is fully supported and will help with continuity.

FLAG

FLAG Board meetings continue to be attended by Cllr C Huckle, the Harbour Master and Mr R Summerhayes, the fishermen's representative. Bids from across the region and community are regularly considered by the Board. The closing date for projects under the current scheme is 31st March 2019 and there is a final push to try to encompass as many projects as possible. Bids are required by the 15th March. It is intended that the Flag Board will remain and continue to meet to monitor projects that have been approved. The Board is considered a success for bringing together various sectors of the industry. A replacement for Cllr Huckle will need to be identified.

A successor Fisheries Fund scheme has been announced with further details available in the summer.

Weymouth Sailing Club (WSC) and Review of Harbourside Watersports Facilities

The new Weymouth Sailing Club lease has been signed.

Weymouth Sailing Club had intended to complete their Cove Project to install pontoons starting on 18th March. This has been delayed due to the weather and a backlog of jobs for the contractor. It is hoped that the works can start in early April.

The new Weymouth Sailing Club lease permits some extra moorings on the outside of the current mooring in the vicinity of the Rowing Club. Notice to Mariners 03/19 refers.

A draft Rowing Club lease for renewal has been shared with the Club and is being discussed.

Dorset Marine Police

Poole Harbour Watch organised a meeting with the Dorset Police Crime Commissioner (Martyn Underhill) and the Dorset Chief Constable (James Vaughan) regarding concerns about the Marine Police; about 200 attended. The guests gave a good, open and honest presentation, mainly from the Chief of Police, about the challenges the police face and where they have not delivered the service that the public expect. They explained the complexity of modern crimes. Their piece about Marine Police was encouraging with more resources being allocated from 18th February. The audience came away thinking that the police are taking the maritime world seriously but the services will still be limited.

The Chief Constable stressed the importance of boat owners taking their own sensible security precautions including removing expensive items, locking items away, data-tag marking etc. He also emphasised that any incidents or suspicious activity should be reported to both the Police and local agencies including Harbour Offices. Without the reports the police cannot tackle crime.

North Quay Facilities

After a constant battle with vagrants entering the North Quay facilities, a new fob-activated lock has been fitted to the Unisex facility. The lock operates on both Westwey Road and North Quay pontoons fobs. For commercial operators, a separate fob has been issued. This arrangement will remain in place in the winter.

Maritime and Local Events

A list of events for this year is available on the harbour website. The following are some of the harbour related ones for which support is encouraged:

17 March	Weymouth Half Marathon
22 March	Weymouth RNLI 150 th Party - Pavilion
20 – 21 April	Quayside Music
4 – 5 May	Quayside Music

25 – 26 May	Fayre in the Square
25 – 26 May	Quayside Music
31 May – 2 June	Folk Festival
Weds June, July, August	Bustinskin Aquathon Series
7 – 9 June	Weymouth Harbour Stand, Poole Boat Show
23 June	Veterans and RNLI Parade
29 June	ASA Open Water Swim
6 – 7 July	OMRA Model Powerboat Racing
13 – 14 July	Seafood Festival
13 – 14 July	Weymouth Dinghy Regatta
20 July	Weymouth Bay Swim
21 July	Quayside Music
28 July	RNLI 150 th Boat Parade
28 July – 3 August	Lifeboat Week
24 – 25 August	Quayside Music
1 September	Weymouth Classic Triathlon
8 – 9 September	Weymouth Yacht Regatta
9 – 12 September	European Boat and Line Class Fishing Championship
21 September	Squib South Coast Championships (WSC)
22 September	Ironman 70.3
7 – 11 October	Weymouth International Boat Angling Challenge
5 November	Guy Fawkes Celebration
25 December	Christmas Day Harbour Swim

There is no Beaulieu Boat Jumble in 2019.

Weymouth Water Safety Group

Hannah Wiggins-Bett, the Community Drowning Prevention Coordinator of the Royal Lifesaving Society led the second meeting of the Weymouth Water Safety Group in January. Further ideas were discussed about how various water safety messages can be delivered, particularly to visitors.

RNLI Lifeboat Pontoon

The all weather lifeboat pontoon has been refurbished and put back in to operation.

Discussions continue about the future arrangements for the Inshore Lifeboat, which will be replaced by a slightly larger vessel, which will not fit in to the current shed.

Weymouth Magnetic Open Sea Range Marine Licence

The first operation of the Magnetic Open Sea Range from a portakabin located in the Commercial Area was successfully completed in January.

Weymouth Harbour Renewals and Conditions of Berthing

The renewals process for Weymouth Harbour berth-holders commenced on 7th February 2019. All berth-holders have been requested to complete the process fully and in a timely manner. There are more improved on-line features this year. A significant number of berth-holders have selected e-billing which will increase efficiency.

A revised version of the Conditions of Berthing has also been issued as part of the renewal process.

Parking Permit Discounts

It is unfortunate but, after 2 years, Parking are no longer able to honour the 50% discount arrangement for Weymouth Harbour annual berth-holders as the discount is not covered in their regulations and scale of charges. Despite the considerable debate to achieve this, it was not supported administratively and so cannot be authorised at this stage. Parking is a key issue when trying to sell pontoons berths. Alternative arrangements are being considered and a discount will be requested as part of any future parking reviews.

PMSC Items

On Saturday 22nd at about 1300 Fishing Vessel Stella Polaris (NL, UK22 of Urk) called the Harbour Office on VHF to request to enter harbour to do some shopping. They were advised on the Harbour Master's direction that they could not enter as it was very low springs and they risked grounding. They were advised to contact Portland Port/Marina and the Duty Berthing Officer heard part of a conversation with them but not it all. At about 1500 the vessel entered Weymouth without calling. They landed some crew members in the Commercial Area and another harbour user saw them scaling the security fence and disappearing in to town. As the vessel departed the harbour it ran aground on a falling tide at the bar at the harbour entrance. There was communication then between the vessel and the Berthing Officer (relayed to the Harbour Master). The Coastguard were informed but there was no pollution. At about 1800 the vessel lifted clear, returned to the closest point in the harbour as briefed to collect their crew and disappeared. The skipper was apologetic!

Visiting Vessels and Inner Moorings Statistics from 1 Apr 18 to 28 Feb 19

Visiting Yacht Nights:

Visiting Yachts To end February 2019	
No Visitor Nights	4975
% variance compared to 2017/18	Down 3.1%
% variance on 3 year average	Down 2.2%
No short stay (2017: 113)	252
No FOC given on loyalty discount scheme (2017: 481)	385

Inner Harbour Moorings:

- % Berth Occupancy - Inner Harbour Marinas – 246 of 411 at end of period
- % Berth Occupancy – Chain and Sinker Moorings – 29 of 29 at end of period
- % Berth Occupancy – Commercial Berths - 87 of 105 at end of period.

Questions in advance

There were no questions asked by Board Members in advance of the meeting.

Appendix:

1. Fisher Projects Planning Grid February 2019
2. Engineers Update

WPBC Harbour Management Board – Engineering Update – March 2019.

Wall D Asset/Risk Inspections

Engineering staff have put in place a monthly asset inspection regime of Walls D and 8. No changes in visual appearance or structural integrity have been observed to date. A written and electronic logs of the inspections are being maintained.

Annual Harbour Inspections

All 2018 harbour wall inspections were completed by WPBC engineers. Only minor changes have been observed in the condition of the walls from 2017. A new round of WPBC engineer inspections is programmed for summer and Autumn 2019. Engineers will also look to take forward findings and recommendations from the details of the harbour wall condition report.

Future Work

Weymouth Harbour Tidal Defence Scheme – Phase 1A of the scheme will repair and replace quay walls and defences on the town side of the harbour. The phase 1A extent is from Wall 8 to Westham Bridge. In order to facilitate DEFRA funding for a scheme, WPBC Engineers have agreed with the EA to carry out three preparatory studies as follows:

Harbour Walls breach analysis modelling – identifies number of properties at flood risk from quay walls and forms part of the business case for a scheme. The initial report was delivery in January 2019 but engineers commissioned minor additional modelling work that is still awaiting delivery.

Weymouth Harbour Walls Condition Survey – provide an updated condition assessment of harbour quay walls, life expectancy and indicative replacement costs. This is due to be awarded November 2018 and completed March 2019. See HM Update for more details.

Weymouth Bay Coastal Processes Study Strategic Peer Review (not solely harbour focused) – a review of the economics, programme and strategy for providing a wider Weymouth scheme, including Phase 1A. This has been commissioned and due for delivery by March 2019.

WPBC engineers will review the above data, findings and recommendations that come from the above reports and intend to carry out a 'gateway review' in May 2019 to decide how to progress. This will be likely to include representatives from the Environment Agency. Phase 1A and repair of harbour walls will form part of those discussions.

Westham Bridge Condition

The four penstocks have all been replaced in the last year and all the associated control gear including level sensors are in good condition. The electric doors which are made of a composite material are all in good condition and should be serviceable for many years.

The tidal flaps and the electric door rails below the water line will need to be inspected by a diving team to ascertain their condition.

Westham Bridge structure was inspected as part of the Harbour Walls Asset Condition Survey. The delivery of the report is still awaited but there has been no notification of any initial concerns by consulting structural engineers.

Appendix:

1. Weymouth Harbour Projects

Project Number	Project Name	Short Description	Outline Requirement (Key below)	Customer Sector (Key below)	Peninsula Dependency	Fisher Capex	Fisher IRR	Fisher Payback	Priority?	Target End Result	Start Date	Finish Date	Actions to Date
Major Projects													
1	Peninsula waterside	As per list below				£374,020	10.40%	7 years					Jan 18 - EMFF Bid for Weymouth Peninsula Fisheries Project. Bid was not taken forward before the EMFF was closed as the Project was not sufficiently mature. Jan 19 - 2nd stage of a bid from the Coastal Communities Fund completed. Results to be announced by Apr 19.
1.1	Relocation of most active commercial fishing and sea angling vessels		3, 4, 5, 8, 9, 11	CA, CF	Y								
1.2	Multi-use quay (summer and winter configuration)		1, 2, 3, 4, 5, 6, 8, 9, 11	LV, CA, CF, CO	Y								
1.3	Charter boat boarding		1, 5, 8, 9	CA	Y								
1.4	Adjacent car parking		1, 5, 8, 9	CA, CF, CO	Y								
1.5	Trip boat boarding/disembarking		1, 8, 9	CO	Y								
1.6	Short stay visitors		1, 9	LV Affected - CF, CO	Y								
	As a consequence												
1.7	Commercial Road commercial berths used for larger marine leisure. Increase the number of rafted commercial boats if not relocated to Peninsula.		1, 9	LV Affected - CA, CF, CO	Y								
1.8	Custom House Quay commercial berths used for larger marine leisure		1, 9	LV Affected - CA, CF, CO	Y								
1.9	Trinity Road commercial berths used for larger marine leisure		1, 9	LV Affected - CA, CF, CO	Y								
1.10	Extend pontoons in Outer Harbour where gaps are		1	LV, CF, CO	N								
1.11	Fit finger pontoons along Custom House Quay for visitors		1	LV	N								
2	Dry stack	Provide a 60 berth dry stack for 5 - 8m boats on the Peninsula				£305,000	10.70%	7 years					The HMB agreed that the Peninsula was not a suitable location for the dry stack which would have required one of 128 or 192 berths to make it viable but still with significant risk. There were also concerns about the location.
2.1	Facility on the Peninsula	60 berths is considered the minimum but any figure over that increases the projected IRR.	1, 2, 9	LB	Y								
	As a consequence												
2.2	Releases space in marina berths		1	LB	Y								
3	Fuel	Card operated fuel supply on Peninsula for regulars. Manned operation in peak periods.				£245,000	5.40%	8 years					The concept of a fuel facility on the Peninsula has been researched further and is considered realistic and viable.
3.1	Fuel (diesel) facility on the Peninsula		1, 2, 3, 8, 9,	LV, LB, CA, CF, CO	Y								
4	Peninsula landside	Space for pop-up retail and construction of multi-purpose 2-storey building				£900,000	6.3% (30% of costs)	8 years					
4.1	Multi-purpose building:												A concept design for the building has been submitted with the Coastal Communities Fund bid.
	WHA covered store		6, 9	WH	Y								
	Marine leisure supply chain units		1, 2, 9	LV, LB, CA, CF, CO	Y								
	Hygiene facilities		3, 5, 6, 9	LB, CA, CF, CO	Y								
	Education facility (seafood, marine life, water safety)		4, 6, 9, 11	CF, WH	Y								
	Possible lockups		1, 5, 6, 9	LB, CA, CO, WH	Y								
4.2	Retail units including seafood		4, 5, 9, 10	LV, LB, CA, CF, CO	Y								
4.3	Collect harbour facilities in one area including open storage		6, 9	WH	Y								The Coastal Communities Fund bid has included infrastructure to establish the harbour and fishing areas and equipment.
4.4	Fishing gear storage		3, 9	CF, WH	Y								
4.5	Seafood chiller and ice storage		3, 4, 5, 9	CA, CF	Y								
5	Cove Row pontoons	Installation of finger pontoon berths in the Cove				£48,800	7.40%	8 years					
5.1	Installation of finger pontoons		1	LV	N								
		Total Capex				£1,262,820							
Minor Projects (no financial figures provided in Fisher report)													
10	Power availability on the pontoons, particularly marinas	Increase the number of marina berths with electricity supply to all berths; 220 of 410 in 2017.	1	LB	N								

11	WiFi coverage	The 2017 WiFi coverage is only a small cone in front of the Harbour Office and Cove. Cover for all customers is the goal.	1, 6	LV, LB, CA, CF, CO, WH	N						01-Apr-17		WiFi project approved at IT Change Board in 2017. Initial site survey completed Feb 18. Detailed site survey Sep 18. Procurement actions complete and order placed. Project supported by DCC's Dorset Coastal Communications Project.
12	Integrated computer software for harbour management	Dedicated harbour management software is required to manage and record visitors and marina berths. Functionality required for charges and reconciling.	1, 6	LV, LB, CA, CF, CO, WH	N						01-Apr-17		Visitors management tool approved by IT Change Board in 2017. IT to develop tool after completing the annual berth-holders renewal process - Target date 1 Apr 18. Change to use of a till - Target date 31 Dec 18. The new Till will be received in February 2019 and be effective for the start of the new season.
13	Review of charges												
	13.1 Increase leisure visitors' charges	Increases recommended to around £3 per metre (£2.70 in 2017).		LV	N						01-Apr-18		2018 - 19 summer price increased to £2.85 (5.5% increase). 2019 - 20 summer price increased to £2.90 (7.5% increase).
	13.2 Increase marina berths' charges	Increase recommended to around £400 per metre per year (£340.62 for non-residents in 2017).		LB	N						01-Apr-18		2018 - 19 price increased to £349.13 for non-residents (2.5% increase). 2019 - 20 price held at 2018 - 19 rate due to assessment of the market.
	13.3 Introduce harbour dues and additional fees	Explicit harbour dues would allow additional revenues to be raised from undervalued lease contracts or a levy to be applied for special requirements.		LV, LB, CA, CF, CO	N								
	13.4 Remove 10% discount for locals	Remove locals discount as no precedent in any other harbour.		LB, CA, CF, CO	N						01-Apr-18	31-Mar-22	Locals discount stopped in 2018/19 for new customers. Existing customers reduced by 2% per year for 5 years starting Apr 18.
	13.5 Remove 4 for 3 loyalty discount scheme	Remove scheme as no precedent in any other harbour.		LV	N						01-Apr-18		From 1st April 2018 4 for 3 scheme changed to 5 for 4.
	13.6 Review of slipway charges to drop them or a cost-effective approach	Cost of monitoring and charging for slipway use to be estimated to ensure viability.	1	LV, LB, CF	N								
	13.7 Increase commercial annual berths to match leisure prices	As per other South Coast harbours where 50% of residents moorings are common (£104.83 + VAT in 2017).		CA, CF, CO	N								2018 - 19 Commercial prices increased to £115.32 + VAT (10% increase) (39% leisure price) 2019 - 20 Commercial prices increased to £118.77 + VAT (13% increase) (41% leisure price)
	13.8 Charge passenger fees on all trip vessels including charter boats	Charge passenger landing fees on all passenger carrying vessels including trip boats, charter angling and dive vessels.		CO	N								
	13.9 Review of cargo, particularly fish, landing charges	Charge a cargo due on landings of fish or shellfish. Example - £30 per ton.		CF, CO	N						01-Apr-19		2019 -20 20% surcharge added on fishing vessels unloading.
	13.10 Increase PWC permit charges	Increase charges in line with other harbours. Torbay highest - annual £250, daily £15. Weymouth 2017 - annual £80, daily £8.50.		LV	N						01-Apr-18		2018 - 19 prices - £9.50 daily, £100 annual. 2019 - 20 prices - £10.00 daily, £100 annual.
	13.11 Offer a discount for one off annual direct debit payments rather than monthly	To encourage customers to move away from staged monthly payments.		LB, CA, CF, CO	N								
14	Introduce powers of General Direction to replace byelaws etc. or update byelaws	Put in place sufficient regulations to allow the harbour staff to effectively manage the harbour.	6	LV, LB, CA, CF, CO, WH	N						01-Feb-18		Permission for HRO to initiate process sought and approved by HMB 2 Feb 18, MC 6 Feb 18 and Full Council request 22 Feb 18. HRO approval expected May 19. Directions to be written after HRO approved.
15	Use marina berths for visitors	Fill vacant moorings with short-term visitors using improved IT.	1	LV	N								
16	Versa-docks for jet-skis in marinas	Use small pontoon fingers for versadock type floats for jet skis.	1	LB	N								3 PWC Versa-dock ordered Feb 18 for trial of demand
17	Dredging	Dredge the waiting pontoon area to at least 2m. Consider a capital dredge of all marina berths to 2m.	1	LV, LB, CA, CF, CO							01-Sep-18		Limited dredging completed Sep 18 including Waiting Pontoon.
18	Remove fishing gear from pontoons	Remove equipment and unused gear from the pontoons into storage areas.	3, 6	CA, CF, CO	N								
19	Possible pedestrianisation of Custom House Quay and Trinity Road	A part of the overall Town Centre Masterplan work.	8, 10, 11	LV, LB, CA, CF, CO, WH	N								
20	Better use of Nelson's slipway	This private slipway if operated could provide a boat maintenance facility.	1, 2, 7	LB, CA, CF, CO	N								
21	Harbour water taxi	To ferry people from marinas to the Town Centre and Peninsula.	1, 8, 10, 11	LV, LB	N								
22	Review staffing levels												
	22.1 Employ a Deputy Harbour Master	To run operations on the water and in reception, releasing HM to focus on strategy, legislation and growing the business.	1, 6	LV, LB, CA, CF, CO, WH	N								
	22.2 Numbers of staff for Peninsula	To be considered dependent on roles undertaken by Harbour Authority.	1, 6	LV, LB, CA, CF, CO, WH	N								
	22.3 Pilotage requirement	If larger vessels cannot visit Weymouth due to the Peninsula development, review the need for Competent Harbour Authority.	1, 6	LV, LB, CA, CF, CO, WH	N								
	22.4 Combined management of Weymouth with Lyme Regis and West Bay	To gain efficiencies.		WH	N								
23	Use harbour reception as a retail outlet	To sell small basic items to yachtsmen.	1, 2	LV, LB, CA, CF, CO, WH	N								
24	Target advertising	Locally and surrounding counties for long term berths, yacht clubs including Europe for visitors and rallies.	1	LV, LB, CA, CF, CO	N								2018 adverts in Bristol, Somerset and Devon tourism publications. National magazines' adverts.

This page is intentionally left blank

Weymouth Harbour projects

Scheme	Budget Holder	Overall scheme budget			Current year budget			Commentary
		Total Scheme Budget	Predicted Total Exp.	Estimated Scheme Variance	2018/19 Budget	Current Year Exp. to date	Forecast Year End Variance	
		£	£	£	£	£	£	
Wall D Project	S Cairns	1,955,000	1,955,000	0	95,000	82,357	0	Budget includes both Wall D & C at present. Knights Brown Construction Ltd has been appointed as the contractor to implement the strengthening works. Ramboll Ltd are the consulting design engineers. Site work on the main contract will start on 30th September. Bulky materials, for example sheet steel piles, may be stored on site before that. It is hoped that the piling work and demolition of the ferry steps kiosk building will be finished by Christmas with surfacing and reinstatement of quayside services and safety equipment being done early in the New Year.
Wall C Project (see commentary re budget)	S Cairns	As above						Budget includes both Wall D & C at present. Construction of this project depends upon remaining funding available after Wall D is complete. Work will begin in 2019 to carry out the design and preparatory work for the project. Construction is likely in FY2020/21.
Stone Pier ongoing repairs / maintenance	S Cairns	66,551	0	0	0	0	0	Engineers have historically carried out revenue funded maintenance when required.
Weymouth Breach Analysis & Wave Overtopping Study	S Cairns	25,000	19,718	5,282	25,000	19,718	5,282	Modelling that will contribute toward the economic assessment for the outline business case for the Phase 1a harbour scheme. 100% funded by FDGiA & part of Weymouth BMS budget (75k). Study was delivered in March 2019 and is now complete.

Scheme	Budget Holder	Overall scheme budget			Current year budget			Commentary
		Total Scheme Budget	Predicted Total Exp.	Estimated Scheme Variance	2018/19 Budget	Current Year Exp. to date	Forecast Year End Variance	
		£	£	£	£	£	£	
Weymouth Harbour Tidal Defence Scheme PH1a	S Cairns	100,000	100,000	0	27,300	26,710	0	In investigatory phase of scheme with preparatory studies underway. Looking to submit Environment Agency funding board outline business case in Autumn 2019/20. Weymouth Strategic review has been commissioned from this funding and is due for delivery in March 2019 at a cost of £27.3k. Further preparatory work will almost certainly be commissioned from this budget line in FY19/20.
Weymouth Harbour Walls Condition Survey 2018/19	S Cairns	70,000	50,000	20,000	40,498	32,647	0	Update of assessment of harbour wall condition that will also provide data for Phase 1a scheme and future schemes. Initial budget came from the PH1a budget line but FDGiA funding has now been belatedly approved so funding can be reimbursed to PH1a funds and GiA funds used. Study had been commissioned and due to be completed by April 2019. Further investigations may be required using this budget line.
Pleasure Pier Demolition of Buildings	S Cairns / G Armfield	55,000	55,000	0	55,000	49,000	6,000	Structural Survey £4,800, Isolation of Services and maintenance of Navigation lights £3,200, Asbestos Survey £900, Asbestos removal pt1 £6,000, pt2 (Licenced) £9,000, Planning Fees £100, Demolition and Reinstatement of Structural Deck £25,000. <u>A further Planning Application will be made later this year for a new/temporary cafe building.</u>
Weymouth Beach Management Study	S Cairnes	60,000	60,000	0	60,000	42,392	10,000	100% funded by EA grant
Wey Harbour Totals		2,331,551	2,239,718	25,282	302,798	252,824	21,282	

Harbour Management Board

20 March 2019

Harbour Budget Monitoring Report for 2018/19

For Decision

Briefholder:

Cllr Richard Kosier, Tourism & Culture & Harbour

Cllr James Farquharson, Chair Harbour Management Board

Senior Leadership Team Contact:

Nick Thornley, Head of Economy, Leisure and Tourism

Report Author:

C Connolly, Weymouth Harbour Finance and Admin Manager

K Howorth, Weymouth Harbour Master

Statutory Authority

W&P Borough Full Council as Statutory Harbour Authority

Purpose of Report

- 1.1 a. To set out the current position for the Harbour Revenue budget at the end of February 2019, which is a good indication of the expected year end outturn.
- b. To set out the predicted position of the Harbour Reserves for 2018/19.

Officer Recommendations

- 2.1 a. Note the harbour budget is predicted to return a year end surplus of £112,856
- b. Note the predicted year end position of the Harbour Reserve of £1,093,441 of which £977,803 is allocated to the Asset Management Plan.

Reasons for Decision

- 3.1 The Harbour Management Board has the responsibility for the harbour finances including budget setting, budget monitoring and the final outturn at the year end.

Background and Reason Decision Needed

- 4.1 The harbour accounts form part of the Council's overall Statement of Accounts, which is considered and approved by the Audit Committee.

Implications

- 5.1 The approved 2018/19 budget is given at Appendix 1 with predictions based on data until the end of February 2019. The budget monitoring position shows a predicted year end surplus of £112,856 which will be transferred to the Harbour Reserves. This surplus matches budget expectations.
- 5.2 In general terms, the financial performance of the harbour over the last two years has been strong and this has continued in this financial year. Budgets are continually monitored with expenditure under constant review and ways to maximise income are always a top priority.

Finance

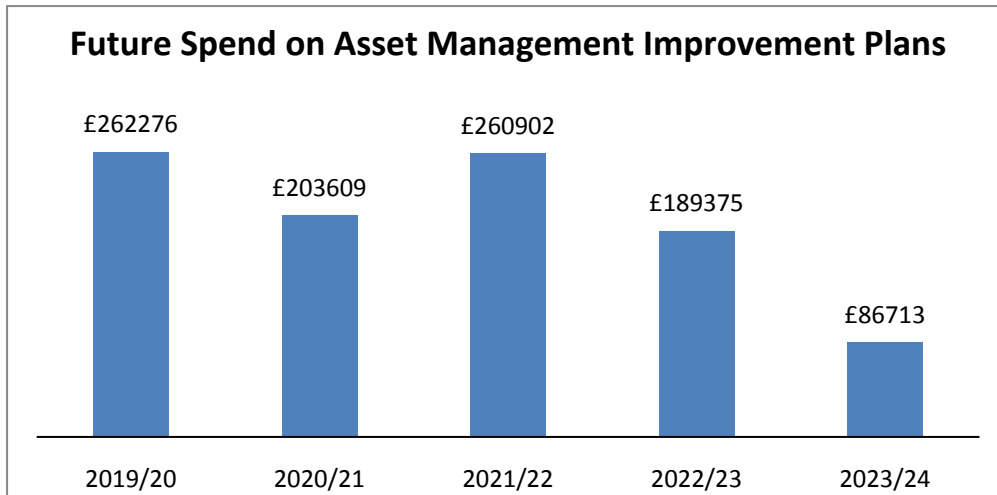
5.3 **Asset Management: In-Year Improvements £217,883**

£217,883 is budgeted to fund an agreed programme of improvements works, as follows:

Requested carry forward from 2017/18	£126,482
2018/19 contribution from Revenue Budget	£91,400
Total	£217,882.

The list of projects was presented at the Harbour Management Board on 27 June 2018 and included a number of projects that were not progressed within the previous financial year. The budgeted cost of those projects was £126,482, which has been transferred from the Harbour Reserve into the Revenue budget in order that these projects can continue to be progressed. A table to summarise progress of these projects is given at Appendix 2.

The updated profile of spend for future years is shown in the chart below. These works can only be funded from the Harbour Reserve.



5.4 Revenue Budget

The summary information is presented under the standard corporate headings. The types of expenditure included within each heading are as follows:

- Employees - all costs relating to staffing including basic pay, National Insurance, pension contributions and training.
- Premises – Utilities and Rates, Refuse, Planned Maintenance , Service Agreements, Surveys, Response Maintenance.
- Transport – Travel and Subsistence.
- Supplies and Services – Insurance, Advertising, Equipment, Subscriptions, Printing and Stationery.

The income is made up of:

- Commercial Activities – income relating to pilotage, annual commercial berths, visiting commercial vessels and visiting fishing vessels.
- Leisure Activities – marina berths, visiting yachts, use of slipway and PWC permits.
- Rents and Licences – income relating to rental of property, boat and operating licences.
- Recoverables – where recharges are made to lease and licence holders for energy. Also includes electricity charged to annual berth holders and visiting vessels.

Expenditure: Overall £25,410 (F)

The main variances to budget predictions are as follows:

Expenditure Employees: £5,203 (F)

- An expected pay award was built into the salary budgets but the pay award was higher than expected for positions that fall within the lower end of the Partnership's pay scale. For the harbour, this includes all seasonal staff employed through an agency, which resulted in an overspend. This negated a planned reduction in hours to make savings.
- The harbour previously had regular administration support from within the Partnership's Business Support function. Due to a member of staff leaving, this support has not been available for over a year. A small element of the role has been covered at our busiest time by a member of the admin team at minimum cost but the whole issue remains unresolved.
- Salaries, National Insurance contributions, pension costs and training are all expected to be lower than the original budget expectation.

Expenditure: Premises: £16,739 (F)

- Based on current usage, it is expected that there will be a small saving on the year end utility budgets.
- Costs against rates are higher than budgeted. A rates assessment relating to a property located at the Peninsula and an oversight in the lease has led to an unbudgeted cost of £8,000 in the harbour account.
- The response maintenance budget is expected to return an underspend of £20,000 provided there are no unforeseen expenses. This trend has been built into future years' budgets.
- Two new rates assessments are being challenged and it is hoped that they will be merged into the Undertaking Assessment and save £3,000. However this may not be achieved in time to be included in this financial year so has not yet been included in the predictions

Expenditure: Supplies and Services: £3,143 (F)

- There is an increase in expenditure due to Legal expenses incurred.
- Costs for Insurance, Uniform and Marketing are expected to be under budget.

Income: Overall £25,047 (A)

Performance against Income received is:

	Budget	Predicted

Commercial Activities	£173,464	£193,765
Leisure Activities	£811,705	£755,312
Rents and Licences	£169,148	£168,883
Recoverables	£17,640	£20,040
Grant Funding	£0	£8,910
Totals	£1,171,957	£1,146,910

Although income is not expected to match budget expectations, it is an improving picture compared to the last report. There has been increased income as follows:

- Continued efforts to ensure all end-users are re-charged for energy.
- Increased number of visiting fishing vessels and dues collected.
- Increased payments from use of the Slipway.
- Increased fees for Personal Watercraft Permits.
- Grant Funding was successfully applied for works relating to the Fishing Industry Feasibility Study (some costs were in the previous financial year).
- Commercial Area is being utilised more and there are a number of increases in areas such as commercial vessel visits, storage and use of forklift. The area was also used for extensive refurbishment works on the Lifeboat pontoon.

The following points also apply:

- The comparison to last year for the number of visiting yachts has fluctuated. It is likely that the outturn will not quite make the budget expectations.
- 2017/18 was a particularly good year for occupancy rates for marina berths. This year, however, has seen a downturn and we have found ourselves in the unusual position of having vacant berths for larger vessels. Efforts continue to let vacant berths; it is the time of year when boat owners start to consider their intentions for the new season so all efforts are being made to capitalise on any opportunities. The level of surplus likely at year end is slightly less than originally predicted due to a lower than expected level of occupancy of the Marina berths, particularly by larger vessels of 12m plus.

Risk Management (including Health and Safety)

- 6.1 The Harbour budget monitoring report helps manage the risks of under or overspending the budget. Many items of expenditure have a link to safety of customers and the general public.

Human Resources

- 7.1 Nothing to report.

Consultation and Engagement

- 8.1 Harbour issues are subject to regular consultation with customers, the Harbour Consultative Group and the Harbour Management Board.
- 8.2 Fisher Associates conducted a study in to the long term strategy for the harbour, which will also be used to guide the harbour through the evolution of harbour areas and will continue to be consulted on.

Appendices

9. Appendix 1 – 2018/19 Harbour Budget Monitoring Report.
Appendix 2 - Asset Management Plan 2018/19 Improvements Update.

Background Papers

10. a. The Council's financial information system.
b. The Weymouth Harbour Business Plan 2014-19.

Footnote

11. Issues relating to financial, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

Report Authors:

Claire Connolly – Weymouth Harbour Finance & Admin Manager

Telephone: (01305) 838491. **Email:** cconnolly@dorset.gov.uk

Keith Howorth – Weymouth Harbour Master

Telephone: (01305) 838386. **Email:** khoworth@dorset.gov.uk

2018/19 Harbour Budget Monitoring Report
Harbour Management Board 20 February 2019

	2018/19 Full Yr Budget £	2018/19 Predicted £	Variance £
Summary of Revenue Budget:			
Expenditure:			
Employees	417,809	412,606	5,203 (F)
Premises	230,660	213,921	16,739 (F)
Transport	1,094	769	325 (F)
Supplies and Services	89,500	86,357	3,143 (F)
Service Recharges (Non-controllable)	229,000	229,000	0 (F)
Asset Management: Improvements	91,401	91,401	0 (F)
Asset Management: Improvements (carry forward from 17/18)	126,482	126,482	0 (F)
Total Expenditure	1,185,946	1,160,536	25,410 (F)
Income:			
Rents and Licences & Other Income Activities	(1,171,957)	(1,146,910)	(25,047) (A)
Total Income	(1,171,957)	(1,146,910)	(25,047) (A)
Reserve Movements			
From Reserves - c/f for Asset Management: Improvements	(126,482)	(126,482)	0 (F)
Total Reserve Movements	(126,482)	(126,482)	0 (F)
Net Budget (surplus) / deficit	(112,493)	(112,856)	363 (F)

		Harbour Reserves
Balance b/f		1,107,067
Budgeted year end surplus		112,493
Transfer to Revenue Budget for Asset Management Improvements		(126,482)
Predicted Year End Favourable position		363
Total of Harbour Reserves		1,093,441

Independent Reserves (IR) & Capital Schemes (CS)

Harbour Walls Remediation Works (CS)		£
Original Budget		1,955,000
Spend 2014 - 18		(48,769)
Opening Budget balance for FY18/19		1,906,231
Spend YTD 18/19		(33,799)
Committed Spend YTD 18/19		(74,502)
Budget remaining		1,797,931
Pleasure Pier Structural Maintenance Reserves (IR)		£
Balance b/f		46,551
2018/19 Contribution		20,000
Expected carry forward		66,551

This page is intentionally left blank

Appendix 2 - Asset Management Plan 2018/19 Improvements Update

The asset management plan and associated costs for 2018/19 are listed below; this includes some projects and budgets carried forward from 2017/18.

No.	Project	Comments	Budget 2018/19	Expenditure to date (<i>order remains open</i>)	Potential Saving	Potential Carry Forward	Transfer to Reserve
18-001	Replace Dory Engine	Replacement due in 2016, deferred due to budget constraints. This will be reviewed soon based on the commissioning of the replacement vessel for the RIB. Deferred and hold in reserve, subject to annual review	£6,500	-			£6,500
18-108	Improvements to recycling facilities on Marina	Intention is to improve signage and a general tidy of the facilities.	£2,000	-			
18-701	Replace pressure washer	Complete.	£1,500	£1,079			
18-901	Dredging	A programme of minor works took place during September to deal with some critical areas. Complete.	£28,339	£33,578			
18-1001	Replace van	Further consideration will be given to this once transport management is understood in Dorset Council. Deferred and hold in reserve, subject to annual review.	£10,000	-			£10,000
18-101	Replace Westwey Road Marina electrical bollards	The planned programme of works scheduled for this financial year has been completed.	£2,210	£10,695			
18-102	Replace North Quay Marina electrical bollards		£7,928				
18-103	Replace electric bollards on Cove pontoons		£3,000				
18-104	Replace electric bollards on Custom House Quay pontoons		£1,910				
18-105	Replace water hoses and stands		£1,000	-			
18-106	Bird of Prey Patrol	On-going contract to carry out bird of prey patrols. Complete.	£4,500	£4,056			

No.	Project	Comments	Budget 2018/19	Expenditure to date (<i>order remains open</i>)	Potential Saving	Potential Carry Forward	Transfer to Reserve
18-107	Replace lettering for pontoons arms (Westwey and North Quay Marinas)		£1,000	-			
15-110	Bin Compounds in refuse areas	Intention is to improve signage and a general tidy of the facilities.	£2,900	-			
18-108	Replace pile guides and runners	Ongoing work as required.	£1,000	-			
16-201	Replace Cargo Stage Decking	Own staff work over the winter period to extend life. Remaining deferred and hold in reserve, subject to annual review.	£10,200	£526			£9,674
16-202	Replace Custom House Quay Decking	Work deferred for review in Autumn 2019.	£5,500	-		£5,500	
17-201	Replace North Quay Marina wooden decking	Work deferred for review in Autumn 2019.	£66,194	-		£66,194	
16-301	Works and refurbishment to navigation lights	Further consideration will be given to this and the exact requirement may include some emergent work to the High Mast lighting.	£5,000	-		£5,000	
14-403	Replace access steps in Cove	A number of sets of steps on the South Shore have been repaired this season. Remaining deferred and hold in reserve, subject to annual review.	£8,801	£1,696			£7,105
18-401	Annual replacement of ladders	Ongoing work as required.	£2,000	£892			
18-402	Survey of signs and replace as required	Ongoing work as required.	£2,000	£1,447			
14-409	Installation of Wifi	Survey has been carried out by the Council's Contractor, the results of which are being analysed to consider the next steps. It is expected to obtain some 'WiFi for the public' grant funding for this project.	£5,000	£26,650			
18-403	Improvement works to Harbour Buildings	Some improvement works have taken place.	£22,500	£1,050	£15,000		
18-404	Replace low friction pile facings / schlegals	Ongoing work as required. Some repairs are required in the Commercial Area once analysed in the harbour wall survey.	£2,000	-		£2,000	

No.	Project	Comments	Budget 2018/19	Expenditure to date (<i>order remains open</i>)	Potential Saving	Potential Carry Forward	Transfer to Reserve
18-405	Replace VHF radios	Deferred and hold in reserve, subject to annual review.	£200	–			£200
18-407	Oil Spill Equipment	Ongoing work as required. Remaining deferred and hold in reserve, subject to annual review.	£1,000	£168			£832
18-408	Harbour Management Software	Engagement with a contractor is well under way and the new software / till will be in place for the start of the next season.	£2,000	£2,530			
18-406	Stone Pier Guard Rails Refurbishment	Complete.	£2,000	£1,962			
18-409	Replacement Lifebuoys	Deferred and hold in reserve, subject to annual review.	£200	–			£200
18-501	Improvement works to Commercial Area Buildings	Some minor works carried out.	£7,500	£1,045	£6,000		
18-702	Workshop equipment and tools	Ongoing work as required.	£1,000	£720			
18-801	Annual replacement of marker buoys	Complete.	£1,000	£648			
	Totals		£217,882	£91,949			

This page is intentionally left blank

Harbour Management Board 20 March 2019 Weymouth Harbour Financial Considerations

For Information

Briefholder(s)

Cllr R Kosior, Tourism, Culture and Harbour
Cllr J Farquharson, Chair Harbour Management Board

Senior Leadership Team Contact:

N/A

Report Author: Keith Howorth (Weymouth Harbour Master)

Statutory Authority

Weymouth Harbour Authority

Purpose of Report

- 1 This report captures the key points of a review of financial management of Weymouth Harbour post recent Harbour Revision Order work.

Officer Recommendations

- 2 The Board is recommended to note the contents of this report.

Reason for Decision

- 3 Due to Local Government Review and the change of ownership to Dorset Council, this report will not be presented to the current Duty Holder but acts as a handover document from Weymouth & Portland Borough Council.

Background and Reason Decision Needed

- 4 As a consequence of attendance at a Local Authority Ports - Duty Holder Briefing Seminar held by the British Ports Association in Exeter in May 2017, external legal advice was sought about some aspects of the legal standing of Weymouth Harbour.
5. Authority was given by the Statutory Harbour Authority (Full Council) on 22nd February 2018 to prepare and submit a Harbour Revision Order (HRO) to the Marine Management Organisation (MMO) in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

6. The HRO has been submitted to the MMO who are reviewing it and drafting the decision notice. However, the MMO have received word from the DfT that because of Brexit they will not be laying any HROs before parliament before mid-April at the earliest. This means that the HRO could not come into force until at least the end of May 2019 (6 weeks after it is laid). This is beyond the MMO's control.
7. There are some other follow-on actions from the HRO work, which are being considered in this report, including:
 - The financial impact of the legal status of the harbour in previous years.
 - The financial impact of the post-HRO era.

Implications

8. The accounts for the harbour have been reviewed over the last 10 years and cash transfers to and from the General Fund considered. There have been a number of transfers to the General Fund from harbour income under a Memorandum of Understanding agreed in 2008. Likewise there has been transfers to the Harbour Fund from the General Fund including support for the re-build of No.3 Berth and refurbishment of the Ferry Terminal and compensation for the lost ferry income.
9. The HRO work has established that there are some areas of the harbour that should have been under the financial control of the Harbour Authority and income and expenditure ring-fenced accordingly. These have also been considered over the last 10 years.
10. The analysis has concluded that the net effect is that Weymouth Harbour has been supported financially by the Council General Fund. Going forward, the assumptions associated are:
 - The Repair to No.3 Berth has been funded and there are no ongoing costs to the Harbour Fund.
 - The repair to the Ferry Steps has been funded to the value of £1.955M from Capital Receipts and there are no ongoing costs to the Harbour Fund.
 - The current Pleasure Pier works are funded.
11. The operational budget for the harbour for 2019/20 has been set. It is the intention during next year to present the accounts in line with the findings of the HRO. From 1st April 2019, there will be one harbour authority covering all 3 harbour operations and will be accounted for accordingly.
12. There will be an additional appendix to the budget monitoring report or engineering report which covers the major projects and engineering support to the harbour and in particular how these are being funded. This will help to give the Board better visibility of harbour-related activities.

Corporate Plan

13. There are links to many of the corporate aims and priorities with contributions from the harbour to Economy, Communities, Environment and Performance.

Financial

14. The implications are considered above.

Economic Development

15. The harbour has a key role in developing the economy of Weymouth. Appropriate financial control is key.

Risk Management (including Health & Safety)

16. There are considerable potential risks if the harbour is not funded to maintain a safe environment.

Consultation and Engagement

17. There has been considerable consultation with stakeholders as part of the Harbour Revision Order work.

Appendices

None

Background Papers

Weymouth Harbour Harbour Revision Order

Footnote

Issues relating to financial, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

Report Author: Keith Howorth (Harbour Master)

Telephone: 01305 838386

Email: KHoworth@Dorset.gov.uk

Date: 12 March 2019

This page is intentionally left blank

Harbour Management Board

20 March 2019

Twelve-monthly Review of Compliance with Port Marine Safety Code (PMSC)

For Recommendation To Council

Briefholder(s)

Cllr R Kosior, Tourism, Culture and Harbour

Cllr J Farquharson, Chair Harbour Management Board

Senior Leadership Team Contact:

N/A

Report Author: Richard Noakes (Designated Person) / Keith Howorth (Weymouth Harbour Master)

Statutory Authority

Department for Transport

Maritime & Coastguard Agency (MCA)

Health & Safety Executive (HSE)

Purpose of Report

- 1 This report outlines the 12 monthly review of Weymouth Harbour including the current status of compliance with the principles of the Port Marine Safety Code (PMSC) and advises members of the Full Council as Duty Holders of any relevant information during the period. This report covers the period of February 2018 to February 2019.

Officer Recommendations

- 2.1 The Board is recommended to approve the contents of this report to Full Council for final approval. Due to Local Government Review and the change of ownership to Dorset Council, this report will not be presented to the current Duty Holder but acts as a handover document from Weymouth & Portland Borough Council.

Reason for Decision

- 3.1 Harbour operations have been reviewed and assessed throughout the period by the Designated Person and as a result compliance with the Code is reported.

Background

- 4 An assessment of harbour governance and operations confirm:

- a) Port Marine Safety Code

The Port Marine Safety Code (PMSC) was re-issued in November 2016 and the associated Guide to Good Practice was updated in February 2018. PMSC reporting is in February to provide alignment with the 3-yearly compliance reporting requirement to the MCA, next due in 2021. The basis of this Designated Person report is an MCA audit template completed for this review in February 2019.

b) Governance

The governance of the harbour has essentially remained unchanged in this year. Several Board Members including the Chairman changed as a consequence of Council elections in May 2018.

As a consequence of a Local Government Review the ownership of the harbour will change from Weymouth and Portland Borough Council to a unitary Dorset Council with effect from 1st April 2019.

c) Bye laws/Directions/Notices to Mariners

There have been no changes to byelaws in the period. It has been recognised that these are dated and not entirely fit for purpose. The process to gain modern Directions has been started with an HRO application for a number of subjects. The HRO is expected to be approved in May 2019.

Notices to Mariners are issued appropriately and well considered to advise harbour users.

d) External Inspections

The points identified by the MCA at a PMSC Health Check in November 2017 have been rectified.

e) Marine Safety Management System (MSMS) including Risk Assessments

The MSMS introduced by the Harbour Master has now been fully accepted and implemented by the harbour staff, helping to deliver a safe harbour operation.

Harbour risk assessments were subject to audit in August 2018 as part of a wider review of assessments across Dorset Councils Partnership. Harbour assessments were graded as being of a 'Good' standard passing the industry test of being suitable and sufficient.

The MSMS is a sub-set of the DCP SMS so it will be key to ensure that any new policies or changes from Dorset Council are embraced and likewise, the over-arching structures for the new Council need to take account of the PMSC needs.

f) Pilotage

There have been 2 acts of pilotage conducted since 1st February 2018. There remains 2 pilots on standby to conduct pilotage duties as required. Some refresher training was conducted to mitigate one of the pilots who did not complete the required minimum number of acts in the previous year.

g) Navigational Aids

The local aids to navigation at Weymouth Harbour, under the management of Weymouth & Portland Borough Council, were inspected in March 2018 by an Officer of Trinity House and found to be in good and efficient order. There were no recommendations to complete.

h) Hydrographic Survey

The annual hydrographic survey of the harbour was completed in December 2018. There have been no significant changes in the depths over the last year.

Some limited dredging was completed in September 2018 using assets that had been deployed for use by the RNLI as part of their refurbishment of the All Weather Boat Pontoon. This included at the Waiting Pontoon, in the Cove and in mid-channel adjacent to the Rowing Club.

Opportunities are still trying to be identified to conduct dredging of the most critical areas at a reasonable cost. A marine licence for disposal of dredged material has been granted by the MMO for use over 5 years.

i) Accidents & Incidents

The following significant accidents and incidents are reported:

- In February 2018 a member of staff received a puncture wound from a hyperdermic needle whilst cleaning the facilities. Checks were completed at hospital.
- In May 2018 a berth-holder tried boarding her boat by her own ladder from the pontoon finger. She slipped causing a deep cut to her armpit on the guardrail wire before falling in to the water. Adjacent people called 999 and the crew of a passing fishing boat hauled her out.
- At the end of June 2018 an adult male jumped off the beach-side of the Peninsula in to too shallow water. He suffered life-changing injuries.
- In October 2018 a lady at night drove her car through a security gate in the Commercial Area and off Berth No.1 in to the water. The lady, who was 7 months pregnant, escaped safely. The car was recovered the following day by divers and a crane. The CCTV team witnessed the incident and called the emergency services.
- A number of boat owners have fallen between their boats and the pontoons at their own individual berths. Advice has been given in newsletters and other e-news about wearing a lifejacket and knowing where the nearest safety equipment including ladders is available.
- A number of people under the influence of alcohol or drugs have been escorted away from the water's edge. Support has been given to safety campaigns by the RNLI and Weymouth Street Pastors. A further campaign by the RLSS will be supported in 2019. A local Water safety group has been formed, guided by the RLSS.
- Weymouth Harbour provided support to a number of boats that were rescued by the RNLI and brought in to Weymouth.
- There have been several injured people treated at the Harbour Office after falling off bikes due to slipping on the railway lines.
- A number of minor injuries to boat crews and visitors were dealt with by harbour staff. Some of these were from slips, trips and falls.
- There have been a number of vessels caught speeding in the harbour and the crews re-briefed.
- There have been a small number of berthing incidents with boats colliding during the process. No known injuries or significant damage.
- There have been a number of violations of the Weymouth Bay regulations that were dealt with at the time.
- There continues to be an increasing number of incidents involving Personal Watercraft or Jet-skis with excessive speed being used.

Some riders have a tendency to show off their skills causing breaches of safety. Riders have been spoken to to try to educate them.

- There have been numerous instances of youths swimming at the harbour entrance off the Pleasure Pier. The Police have provided assistance on occasions.
- Harbour staff time has been used in dealing with rough sleepers who have abused facilities and made a nuisance of themselves around the harbour. The North Quay facilities have been regularly used by drug addicts who leave their equipment and mess behind.
- There have been a number of incidents at the Town Bridge including pedestrians ignoring or jumping the barriers, jumping in to the water, contravening the traffic lights both in cars and boats.
- There have been a number of thefts from boats including safety equipment being tampered with.

j) Harbour Consultative Group

The Harbour Consultative Group has met quarterly and discussed any issues.

k) Safety Training & Staffing

The harbour is an integral part of the Councils' Partnership so staff participate in as much training as possible provided by the Partnership. Further training is also taken to maintain qualifications and to prevent skill fade.

1 Berthing Officer completed his RYA Shorebased Day Skipper Course and another one is in the middle of the same course.

A briefing was given to Councillors on the Port Marine Safety Code and its implications in June 2018.

2 days of oil spill training were held with Oil Spill Response Limited. This included deploying the cross harbour boom and using OSRL equipment on the beach.

1 Berthing Officer attended Portland Port's Tier 2 Oil Spill Exercise.

l) Asset Inspections

The enhanced Safety Management System includes a comprehensive number of routine checks around the harbour, which help to identify asset defects earlier so that repairs can be undertaken in a timely fashion, which helps to enhance safety and minimise costs.

There continues to be improvements in equipment and a considerable number of defects are managed.

m) Harbour Walls

The repair to the harbour wall in the area of the Ferry Steps (Wall D) is now expected to take place in Autumn 2019. An initial proposal was too expensive and had too many risks particularly for adjacent properties during piling. An alternative repair solution has been agreed and a contractor appointed. Consultation has taken place with the adjacent property owners including the Pavilion and the Ferry Steps operators. The operating limitations imposed in that area in early 2017 have been manageable and the walls continue to be monitored.

A full survey of all the harbour walls except Westwey Road has been conducted and the final report awaited. This survey is 5 years after the

last full survey so useful comparisons will be made to identify any deterioration.

The condition of the harbour walls is a collective concern as there are a number of areas that require attention. A funding solution for the works has not yet been found.

Implications

Corporate Plan

There are links to many of the corporate aims and priorities with contributions from the harbour to Economy, Communities, Environment and Performance.

Financial

There are financial considerations with the ongoing work in the harbour. These are being managed through the Business Plan, specific projects and the routine financial approvals process.

Equalities

No direct implication for this report.

Environmental

No direct implication for this report.

Economic Development

No direct implication for this report.

Risk Management (including Health & Safety)

As covered in the report.

Human Resources

As covered in the report.

Consultation

As covered in the report.

Appendices

None

Background Papers

Port Marine Safety Code
Weymouth Harbour Operations Plan (updated September 2015 with corrections in August 2017)

Footnote

Issues relating to financial, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

Report Author: Richard Noakes (Designated Person) in consultation with Keith Howorth (Harbour Master)

Telephone: 01305 838356

Email: rm.noakes@dorset.gov.uk

Harbour Management Board

Committee Workplan

Standing items will be reported in the Harbour Master's Update if there is no new significant material requiring a separate report

The governance of Weymouth Harbour will change from Weymouth and Portland Borough Council to the unitary Dorset Council on 1st April 2019. Until the structure of that governance has been decided and confirmed, the workplan and titles remain based on the existing structure.

Key:

W&PBC Current Committees:

HMB – Harbour Management Board
HCG – Harbour Consultative Group

MC – Management Committee
FC – Full Council

W&PBC Current Brief Holders:

TCH – Tourism Culture & Harbour Brief Holder
CS – Community Safety Brief Holder

FA – Finance & Assets Brief Holder

Date of Meeting and Subject	Purpose of Report (+ Origin)	Decision Maker	Key Dec *	Consultation Arrangements including other Committees	Brief Holder Contact
Standing Items 1. Budget Monitoring 2. Harbour Walls Update 3. Business Plan Summary to Date including In Year procurement Plan 4. Harbour Master Update/PMSC Issues 5. Peninsula Development 6. Fisher Report recommendations update 7. Harbour Consultative Group 8. Points/questions from Board Members	1. To provide an update of the latest financial forecast for the current year. 2. To provide information on the condition of the harbour walls and plans for repairs. 3. Harbour Master to provide summary of progress to date on Business Plan recommendations. 4. To consider the ongoing activity of the Harbour Office and any Port Marine Safety Code issues. 5. To consider the future use of the Peninsula including the former Port Restricted Area. 6. To provide summary of progress to date on the Fisher report recommendations. 7. To receive key points from recent Harbour Consultative Group. 8. To discuss any concerns or issues raised by Board Members.	1. HMB 2. HMB/MC 3. HMB 4. HMB 5. HMB 6. HMB 7. HMB 8. HMB	1. No 2. No 3. No 4. No 5. No 6. No 7. No 8. No		1. TCH/FA 2. TCH/FA 3. TCH/FA 4. TCH 5. TCH 6. TCH 7. TCH 8. TCH
19 June 2019 tbc					

Harbour Financial Out-turn 2018/19	To provide details of the final out-turn position of the harbour.	HMB	No		TCH/FA
Weymouth Harbour Annual Report 2018/19	To submit the annual report for the harbour for Full Council.	HMB/FC	Yes	For submission to FC	TCH
25 September 2019 tbc					
Scale of Charges Workshop	To discuss an overview of the Scale of Charges for 2020/21.	HMB	No		TCH
20 November 2019 tbc					
Setting of Harbour Scale of Charges	To approve the proposed changes to the Harbour Scale of Charges.	HMB	Yes	E-mail consultation with HCG	TCH/FA
Harbour Budget Request 2020/21	To consider the Harbour Budget requirements for 2020/21.	HMB/MC	Yes	For submission to MC	TCH/FA
05 February 2020 tbc					
Port Marine Safety Code	Annual Report for PMSC Compliance by Designated Person.	HMB/FC	Yes		TCH/CS

This page is intentionally left blank

CHAIR HARBOUR MANAGEMENT BOARD'S CLOSING REMARKS

The Harbour Management Board (HMB) would like to note the current good state of operation of Weymouth Harbour as its governance is passed to Dorset Council on 1 April 2019.

In respect to the achievement of this position, HMB would like to express its thanks and appreciation to the Harbour Master and everyone in the harbour team for their service. HMB would also like to express its thanks and appreciation to the councillors and independent members, past and present, who have served on HMB.

Furthermore, HMB would like to extend its best wishes to those who will take over custodianship of Weymouth Harbour within the new governance arrangements under Dorset Council. HMB hopes the new structure will continue to recognise the unique and vital contribution the harbour makes to the overall economic success of Weymouth, as well as its role in shaping the identity and cultural life of the community.

Finally, HMB would like the new governance structure to note that there has been growing enthusiasm within HMB and across the town for Weymouth Harbour to eventually become a Trust Port so that the harbour's operation will continue to serve and be guided by the community, while gaining greater independence of action. HMB would encourage the new governance structure to give this possible future due consideration when formulating its plans.

Cllr J Farquharson
Chair HMB
11 March 2019

This page is intentionally left blank